

## **General statement on traceability of SK Functional Polymer products**

Dear valued customer,

You recently requested SK Functional Polymer to carry out a traceability test on a product that our company supplies to you.

As quality management is a key process at SK Functional Polymer, please let us state that:

- All of our production locations are ISO 9001-2015 certified. This means that our manufacturing processes comply with paragraph 8.5.2 (“Identification and traceability”)
- As part of our GMP (Good Manufacturing Processes), traceability exercises are carried out every year in each of our production locations. In those internal audits, production sites are able to provide all the required information within 24 hours.

Complying with these certifications, SK Functional Polymer is able to provide production details for any given product batch, such as:

- Production date, amount produced, amount left in stock, lot numbers of the raw materials used for said batch
- Served customers, including dispatch dates and amounts

We can thus certify that, through our quality and information management processes, SK Functional Polymer is able to trace any raw material used in its products.

On a case-by-case basis, SK Functional Polymer can gather the information you would need on our traceability process within two weeks upon express request. Please note that, while we understand our customers may want to verify SK Functional Polymer traceability process, these requests generate a high workload for our supply chain and quality control teams. Such requests require the approval of SK Functional Polymer regional sales director.

Should you need a custom traceability test, please place your demand to your SK Functional Polymer sales representative for an answer within two weeks upon express request. We thank you for your understanding and look forward to the pursuit of our mutual growth.

Yours sincerely,

Guilhem Billuart



*Product stewardship manager for SKFP*